

A meeting of the **CABINET** will be held in **CIVIC SUITE 0.1A, PATHFINDER HOUSE, ST MARY'S STREET, HUNTINGDON, PE29 3TN** on **THURSDAY, 19 MARCH 2020** at **7:00 PM** and you are requested to attend for the transaction of the following business:-

AGENDA

APOLOGIES

1. MINUTES (Pages 5 - 10)

To approve as a correct record the Minutes of the meeting held on 13th February 2020.

Contact Officer: H Peacey - (01480) 388007

2. MEMBERS' INTERESTS

To receive from Members declarations as to disclosable pecuniary and other interests in relation to any Agenda item.

Contact Officer: Democratic Services - (01480) 388169

3. SHARED SERVICES BUSINESS PLANS 2020/21 (Pages 11 - 16)

To receive a report from the Corporate Director (People) on the Shared Services Business Plan 2020/21.

Executive Councillor: D Keane.

Contact Officer: O Morley - (01480) 388103

(a) Appendix 1 - Legal Shared Services Business Plan (Pages 17 - 34)

(b) Appendix 2 - ICT Shared Service Business Plan 2020/21 (Pages 35 - 108)

(c) EXCLUSION OF PRESS AND PUBLIC

To resolve:

that the press and public be excluded from the meeting because the business to be transacted contains exempt information relating to the financial or business affairs of any particular person (including the authority holding that information).

(d) **Appendix 3 - Building Control Shared Service Business Plan 2020/21** (Pages 109 - 142)

4. AWARD OF CONTRACTS FOR PUBLIC ADVICE SERVICES AND INFRASTRUCTURE AND SUPPORT TO THE VOLUNTARY SECTOR SERVICES (Pages 143 - 162)

To receive a report from the Operational Manager (People) on the Awarding of Contracts for Public Advice Services and Infrastructure and Support to the Voluntary Sector Services.

Executive Councillor: K Prentice.

Contact Officer: F Flett - (01480) 388377

11 day of March 2020



Head of Paid Service

Disclosable Pecuniary Interests and Non-Statutory Disclosable Interests

Further information on [Disclosable Pecuniary Interests and Non - Statutory Disclosable Interests is available in the Council's Constitution](#)

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Arrangements for these activities should operate in accordance with [guidelines](#) agreed by the Council.

Please contact Mrs Habbiba Peacey, Democratic Services Officer, Tel No: 01480 388169 / e-mail: Habbiba.Peacey@huntingdonshire.gov.uk if you have a general query on any Agenda Item, wish to tender your apologies for absence from the meeting, or would like information on any decision taken by the Cabinet.

Specific enquiries with regard to items on the Agenda should be directed towards the Contact Officer.

Members of the public are welcome to attend this meeting as observers except during consideration of confidential or exempt items of business.

Agenda and enclosures can be viewed on the [District Council's website](#).

Emergency Procedure

In the event of the fire alarm being sounded and on the instruction of the Meeting Administrator, all attendees are requested to vacate the building via the closest emergency exit.